

Agenda - CG 04 Novembre 2026

En présence de :

Pour les parents élus au CG : Laurent Hay, Lydia Beaumont, Agathe Lhomme, Alka Goyal, Benoit Perraud, Prina Nepal

Pour l'équipe de direction : Maxence Gatignol, JY Deparis, Ashok Bandhari

Pour les représentants du personnel : Sylvie Casiulis

Pour l'ambassade :

Excusés : Elsa Calley, Lydia Beaumont

The meeting starts with an introduction of all members.

1. Presentation of the new committee members.

- Election of : President, secretary, treasurer
After discussion the board decides that :
President : Laurent HAY (unanimity)
Treasurer : Lydia BEAUMONT (unanimity)
Secretary : Benoit PERRAUD (unanimity)
- To decide of our methods of communication (email - whatsapp) between the committee - administration - teacher.
To use the efik domain group.
Board members have access to the drive for all documents for meetings.
- Create sub committees ?
 - Building maintenance - Investment (sport - playground - pollution filter ...), How much can we spend ?
 - Marketing - Com (cf.below) : Mrs Prina Nepal
 - Events. What and when. To fix a calendar to inform parents in advance. Mrs Alka Goyal, Mr benoit perraud
 - HR : Mrs Lhomme

2. Sign and display (eduka - website ?) the report of the last meeting 17 september

Both

3. Report and update from Mr Deparis

- Teachers schedule - Efficiency ? ok. going on
- Administration task / difficulties ?
- Timetable / job description for the didis ? Update ? 1 Recruitment ?
Cleaning staff duties to be organized for better efficiency. 1 staff to work 10h/w and 2 on full time base.

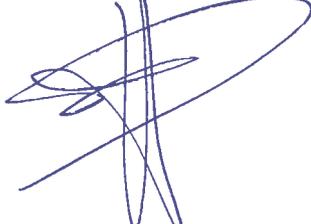
4. FINANCE

- Payment status
No dues ! Invoices were sent earlier this year for the first time. Invoices for extra services sent later. All payments are up to date.

- Audit status
- Change of name for the french bank account
Document prepared to change the name to International French School.
- Scholarship for examination
EFIK reimbursed exams fees (transport, hotel) according to the AEFÉ instructions to the family concerned. email sent to families. No feedback from them
- Ministry of Education / taxes : Agreement to settle ?
Agreement not yet settled for secondary. In progress, with our lawyer.

5. EFIK MANAGEMENT

- EDUKA. Reminder to parents to inform them what we can find on it
- Website. New contract CNC ...
- Communication and marketing :
 - Tools and and support
 - employ a communication officer. Members are going to collect informations / contacts
- Update of General Condition and Statutes. Who is in to look at it ? Laurent - Benoit - JY

EFIK PRESIDENT	EFIK GENERAL SECRETARY	EFIK PRINCIPAL
Mr Laurent Hay	Mr Benoit Perraud	Mr Jean-Yves Deparis
<u>Date, Signature</u>	<u>Date, Signature</u>	<u>Date, Signature & Stamp</u>
26/11/2025 	26.11.2025 	 24/11/2025